

Job Opening: Children and Youth Faith Formation Coordinator – Part time

Christ the Lord Lutheran Church
1001 Duluth Highway
Lawrenceville, GA 30043

Christ the Lord Lutheran Church is seeking a parttime Children and Youth Faith Formation Coordinator to join our ministry team. We are looking for someone with energy, creativity and a collaborative spirit who is rooted in the teachings of Christ and passionate about helping others grow in faith. Organizational qualities and a heart for working with children and youth, ages 4-18, is essential. Lutheran background is welcome but not required.

Approximately 10 hours per week is required for this position. Sunday morning will encompass about 3-4 of those hours. Some weeks more hours will be required, such as the week of Vacation Bible School, and some weeks less hours will be required.

Key duties:

- Work with the church calendar to schedule activities and provide the information needed to advertise in the bulletin and e-news.
- Arrange volunteers, where needed, to ensure Sunday school slots and other jobs are filled as different activities require.
- Work with all staff to ensure activities run smoothly.
- Be regularly present and involved with classes and activities.
- Initiate the planning for VBS and other celebrations.
- Confirm that Sunday School and Confirmation classes have the curriculum they need.
- Be a point of contact for teachers and parents regarding changes in the schedule or other issues as they arise.
- Be a point of contact for the nursery schedule and volunteers.
- Inform and encourage our youth to participate in area and national events.
- Manage the Faith formation budget.

Personal Attributes and Approach – Positive energy, Creativity and fresh ideas, collaborative mindset, flexibility and initiative to grow within the ministry.

Qualifications

Experience with or a passion for youth and children's ministry.

Good organizational skills.

A living faith in Christ and solid understanding of the New Testament.

Ability to work collaboratively within a ministry team.

Commitment to worship, discipleship and Christian education.

To apply please submit a letter of interest, curriculum vitae (CV) and a list of references to:

Pastor Brad Eidson

Email PastorBrad@ctlutheran.org

Phone 770-963-4499